

# WORKSHOP ABMA Early Dispute Prevention Services Consultant Course ID-WEDP

## Course Overview

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### Instructor

PRO-BMT

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### Office Location

Brisbane Training Studio

### Office Hours

Monday – Sunday

### Course Overview

The **PRO-BMT** (“*Professional Building Management Training*”) Early Dispute Prevention Services Consultant Workshop (“**WEDP**”) is the first of its kind available in Australia specifically tailored to train experienced professionals working within the residential and mixed-use strata sector and Management Rights industry who seek to enhance their skills and experience with mediation and desk-top auditing techniques. The WEDP Course is an intense 3-day workshop intended to provide those seeking to move into principled performance management consulting, mediation and auditing with skills and competency Targeted toward already experienced Caretakers, Facilities Managers and/or strata managers seeking to acquire a qualification or evidence of competency in principled auditing and mediation, the WEDP will deliver an adequate overview of the role. Experienced strata managers and/or Committee Members with Management Rights over the scheme(s), seeking to understand how to performance manage a Caretaking Contractor, will also gain skills from this course.

### Learning Outcomes

Upon completion of the WEDP Course, participants should have achieved the following learning outcomes: -

- Understanding of the ABMA Early Dispute Prevention Services processes
- Identification of contractual relationship difficulties and their causes
- Ability to apply Principled Auditing standards and Code of Practice to services rendered
- Ability to undertake a Desk-Top Audit of statutory compliance [maintenance of common property]
- Ability to provide clarification of caretaking duties delivery standards
- Comprehension and application of the objective national standard
- Understanding of the party’s roles and responsibilities under a Caretaking Agreement
- Ability to facilitate partial or full resolution of presenting difficulties
- Ability to strategize and prepare a resolution plan



## Teaching Strategies & Objectives

The WEDP Course is taught through a series of classroom lectures and tutorials across 3 full days, and 6 modules of competency. All PRO-BMT Trainers are ABMA Accredited Early Dispute Prevention Services mediators, highly experienced in clarifying standards, regulatory compliance, application of the objective industry standard and resolution planning and are therefore able to provide relevant information to all participants.

## Assessment & Certification

All participants who successfully complete the WEDP Course are issued with a PRO-BMT Certificate.

## Pre-Requisite Qualifications

All participants must be able to demonstrate a sound understanding of maintenance of common property, caretaking duties standards and Management Rights to successfully complete this course, along with a sound level of comprehension in the English language.

## Course Materials

All participants must purchase the current year reference textbook for the Course: - ABMA Building Management Code© [state specific version]. Course materials are provided to all participants on arrival.

## Resources

Resource references are provided during the course.

## Course Schedule

Day	Subject	Competency Assessment
1 A	WEDP001 – Overview of the EDPS process – Administration Assistant	Assignment
1 B	WEDP002 – Observing Cause & Effect – Defining Relational Difficulties	Assignment
2 A	WEDP003 – Code of Practice for Principled Auditing Standards – Desk Top Auditor	Assignment
2 B	WEDP004 – Objective Standards of Measurement – Statutory & Advisory	Q&A Test – Open Book
3 A	WEDP005 – Mediation Techniques & Standards	Q&A Test – Open Book
3 B	WEDP006 – Evidence, Reporting & Record Keeping	Assignment