

Foundation Program of Building Management

Course Profile

PRO-BMT Course Code:
FPBM

Instructor:
Pro-BMT Trainer

Phone:
1800 766 268

ABMA Course Code
BMT001

Delivery Model
Online via Zoom

Email
training@pro-bmt.com.au

Pro-BMT delivers ABMA-accredited training programs in accordance with the ABMA Building Management Code.

Course Overview

The **PRO-BMT** [“Professional Building Management Training”] Foundation Program in Building Management [FPBM] is an entry-level, industry-focused program designed for individuals entering the residential and mixed-use strata sector and the Management Rights industry. This foundational program provides participants with a clear introduction to facilities management and caretaking functions within community titled schemes. It is specifically suited to entry-level facilities managers, prospective Management Rights purchasers, and individuals seeking evidence of foundational competency to support an assignment or recruitment process.

The Foundation Program also supports committee members and stakeholders seeking to better understand caretaking delivery standards and performance management obligations.

Learning Outcomes

Upon completion of the FPBM Course, participants should have achieved the following learning outcomes:

- Understand the purpose and structure of a Facilities Management Plan
- Recognise legislative standards relating to maintenance of common property within Australian strata schemes
- Identify common building assets and infrastructure requiring maintenance
- Understand statutory maintenance records and compliance documentation
- Gain an overview of performance management techniques and delivery standards Understand the relationship between parties to a Caretaking Agreement
- Identify roles and responsibilities under a Caretaking Agreement

Teaching Strategies & Objectives

The Foundation Program in Building Management is delivered through structured learning across two evening sessions or one full-day session, covering six competency modules.

All PRO-BMT trainers are experienced professionals in the management of community titled schemes, as well as privately owned commercial and accommodation properties, ensuring practical and relevant instruction.

Assessment & Certification

Participants who successfully complete all assessment requirements are awarded a PRO-BMT Certificate of Completion – Foundation Program in Building Management.

Pre-Requisite Qualifications

There are no formal pre-requisite qualifications required for enrolment, other than a sound level of English language comprehension.

Course Materials

Participants must purchase the current year edition of the ABMA Building Management Code [state-specific version]. Course materials and assessment templates are provided by PRO-BMT.

Course Schedule

FPBM001 - Community Titled Sector & Facilities Management Plan

FPBM002 - Infrastructure & Maintenance

FPBM003 - Work Health & Safety & Contractor Management

FPBM004 - Repairs & Maintenance

FPBM005 - Facilities Management & Caretaking Delivery Standards

FPBM006 - Reporting & Record Keeping